

2010 STAFF SHUTTLE INFORMATION

Grand Rapids is a good way from the Land and our smaller vehicles and compact crew necessitate advance planning (there are as many as 40 crew members arriving in GR a day!). This means we need your itinerary specifics as early as possible to work out the organizational puzzle, and no later than July 1. We've let that advance information deadline slide in the past, but the new landscape in our transportation world means that we can no longer deal with last-minute pick-ups. We will happily arrange your transportation to and from the airport during the arranged shuttle times. If you have flight delays etc., we will still track you. We *want you to make it to the land safe and sound*, but you will be on your own for your GR transportation unless we have your complete itinerary (with airline times, flight numbers etc.) by July 1st.

Remember that your shuttle arrival and departure dates need to match your confirmed crew dates. Crew dates = arrival/departure dates. If you're flying, check with American at 800-433-1790 and refer to Star Account #A777ØAE, where you can receive a 5-10% discount off of fares.

Other handy numbers: Amtrak 800-872-7245 ♣ Greyhound 800-231-2222

Arrivals to Grand Rapids: The staff shuttle runs on a pre-set schedule, picking up from the GR airport on days that crews are scheduled to arrive. Look at the schedule below and select a shuttle time that is *at least* 30 minutes after your flight is scheduled to arrive. If we don't have any reservations for the shuttle times below by the July 1st deadline, we will not run that shuttle.

If you book your travel after the last scheduled shuttle time, you will need to overnight in GR and reserve a seat on the first shuttle the next day, making that day your crew arrival day on the Land. We have GR motel listings if you need them, and we suggest you select a motel that provides airport shuttles, because we pick up from the airport, train or bus station only. If you are traveling by bus or train, we will pick you up 45 minutes *before* the airport pick-up. We also offer rides to and from the ferry station in Ludington.

All Arrivals: We may change shuttle times to better accommodate the group that is on each shuttle. Meaning, if after July 1st everyone on a given day's 4:30 pick-up in GR arrives by 3pm, we'll plan that shuttle to leave at 3:30 rather than 4:30. So once you arrive in GR, please stay in the airport or call us on the Land (231-898-3702 is the on site staff-only number) before leaving the pick-up area – you might get to the land earlier than you thought!

| ARRIVAL DATES | TIMES SHUTTLES LEAVE GRAND RAPIDS |
|--|-----------------------------------|
| July 25, 26, 29, 30, 31; and any other <i>confirmed</i> crew dates | 11:30am and 4:30pm |
| July 18, 27 and 28 | 10am, 2pm and 4:30pm |

Departures to Grand Rapids: Allow 3½ hours from the Land to your scheduled flight time. If you *have* to book an earlier morning return flight out you will need to depart the Land on the last shuttle the day before and overnight in GR. And if you are traveling by bus or train, we will drop you off *after* we stop at the airport, approximately 4½ hours from the Land departure time. Please review the departure times and select the shuttle that best fits your travel schedule. Again, we may change shuttle times if it better accommodates all passengers. Please check in with Staff Services the day before you leave to confirm your shuttle time.

| DEPARTURE DATES | TIMES SHUTTLES LEAVE THE LAND |
|---|--|
| August 9 | Check with Staff Services for your departure time, but be sure your flight leaves after 11am |
| August 10 and 11 | 8am, 11am, 12:30pm and 2pm |
| August 12, 13, 14, 16, 17, 18 and any other <i>confirmed</i> crew dates | 10am and 12:30pm |

2010 STAFF SHUTTLE FORM

Name: _____

Crew: _____

Phone: _____

Email: _____

Arrival/Departure dates = Crew Dates

Arrival Date: _____ **Flight Arrival Time:** _____ **Shuttle Time:** _____

Please check pick-up in Grand Rapids: Air _____ Bus _____ Train _____ Ferry-Ludington _____

Carrier Name: _____ Flight #(s): _____

Originating from what city? _____ Connecting through: _____

Departure Date: _____ **Flight Departure Time:** _____ **Shuttle Time:** _____

Please check return to Grand Rapids: Air _____ Bus _____ Train _____ Ferry-Ludington _____

Carrier Name: _____ Flight #(s): _____

To what connecting city? _____ Final Destination: _____

Return This Form No Later Than July 1st To:

PO Box 7430, Berkeley, CA 94707; phone 510-652-5441; fax 510-658-3501 (before June 1)

PO Box 22, Walhalla, MI 49458; phone 231-757-4766; fax 231-757-3414 (after June 1)

Once we receive this, we're all set. Travel safely and we'll see you soon!

Final Request: Please do not email this form or your shuttle information to any email account. It really doesn't work for us - no individual's personal email, no Festival email account. Mail it or fax it to us only.

Thanks!